

SBC 2015 Goals – DRAFT for Commission Review

Visit one Probation or DCFS Camp monthly.

Visit one LA County Probation camp or Juvenile Hall per month.

Specific

- Who: probation juvenile halls or camps
- What: inspection
- Where: using our official list
- Which: selection based on date of last visit and findings requiring follow up
- Why: to ensure equitable coverage of all juvenile lock up facilities and fulfilment of SBC mission

Measurable

- How much: on a monthly basis
- How many: minimum of one facility per month
- How will I know when it is accomplished: SBC Chair and staff review excel sheet of facility roster with Commission quarterly to assess extent of coverage and to make decisions on selection of locations to visit each quarter

Attainable

- If each commissioner commits to participating in at least 1 facility per month the goal is attainable.

Results-focused

- Accomplishing this goal allows the commission to ensure compliance with policies and practices related to the management of juvenile lock-up facilities.

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure timely completion

Renewed focus on jails and lockups to be inspected at least once a year.

All LA County jails and lockup facilities will be inspected at least once per year.

Specific

- Who: all county jails and lock up facilities
- What: inspection
- Where: using our official list
- Which: selection based on date of last visit and findings requiring follow up
- Why: to ensure equitable coverage of jails and lock up facilities and fulfilment of SBC mission

Measurable

- How much: on a monthly basis
- How many: minimum of one location per month
- How will I know when it is accomplished: SBC Chair and staff review excel sheet facility roster with Commission quarterly to assess extent of coverage and to make decisions on selection of locations to visit each quarter

Attainable

- if each commissioner commits to participating in at least 1 facility per month the goal is attainable

Results-focused

- accomplishing this goal allows the commission to ensure compliance with policies and practices related to the management of juvenile lock-up facilities

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure timely completion

Continue to collaborate with DCFS, Probation, Sheriff, Auditor-Controller, Department of Mental Health and Internal Services department to ensure the safety of the youth in group homes, probation camps and the inmates in the jail/lockup facilities.

Collaborate with DCFS, Probation, Sheriff's Department, Auditor-Controller, Department of Mental Health and Internal Services Department to ensure the safety of LA County youth in group homes, probation camps and of inmates in County jail/lockup facilities.

Specific

- Who: Specific LA County Departments
- What: coordination and information sharing
- Where: monthly SBC business meeting
- Which: designated representatives from DCFS, Probation, Sheriff's Department, Auditor-Controller, Department of Mental Health and Internal Services Department
- Why: to ensure two-way information sharing that enhances the SBC and the County to ensure compliance with policy and practice in the management of County lock up facilities and group homes, and to maximize SBC's ability to fulfill its mission

Measurable

- How much: on a monthly basis
- How many: one business meeting per month
- How will I know when it is accomplished: SBC staff will maintain roster of attendance via SBC meeting minutes to be reviewed quarterly by SBC Chair and commission members for consistent attendance across listed County representatives

Attainable

- Requires maintaining the annual schedule of SBC business meetings

Results-focused

- Accomplishing this goal allows the commission to ensure compliance with policies and practices related to the management of group homes, juvenile lock-up facilities, and jails.

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure goal is on track toward consistent representation from listed County departments.

Collaboration and coordination with relevant LA County commissions to share information and support efforts of mutual interest related to group homes and jail facilities.

Collaborate and coordinate with relevant LA County Commissions to share information and support efforts of mutual interest related to group homes and jail facilities.

Specific

- Who: at a minimum the Commission for Children and Families, the Commission for Women, the Civil Grand Jury, the Probation Commission, and ICAN (The Inter-Agency Council on Child Abuse

and Neglect), Los Angeles County Children and Families First-Proposition 10 Commission (First 5 LA), Los Angeles County Mental health Commission

- What: determine the priorities and current areas of focus of each commission
- Where: SBC commission members conduct outreach to leadership of relevant commissions
- Which: selection of which commissions to initiate collaboration/coordination with determined based on mutual areas of interest; decisions regarding prioritizing collaboration will occur by deliberation among SBC commissioners
- Why: to enhance SBC's ability to effectively carry out its duties and 2015 goals.

Measurable

- How much: establish at least one contact per quarter with a relevant Commission for information sharing
- How many: one contact per quarter
- How will I know when it is accomplished: SBC Chair will organize and maintain a record of quarterly outreach efforts and the results of these efforts for discussion quarterly in an SBC meeting. Different SBC commissioners will focus on outreach to different commissions.

Attainable

- Requires maintaining a quarterly schedule of SBC outreach, report back and discussion quarterly at an SBC meeting.

Results-focused

- Accomplishing this goal allows the commission to ensure compliance with policies and practices related to the management of group homes, juvenile lock-up facilities, and jails.

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure goal is on track toward regular outreach with relevant County commissions and departments.

Determining existing issues, trends and efforts related to Child Trafficking to determine how the SBC could best assist those efforts.

Identify issues, trends and efforts related to Child Trafficking to determine how the SBC can assist current County efforts.

Specific

- Who: initiate contact and seek information from specific LA County Departments (DCFS, Probation Department, Dept of Mental Health, ICAN, the Probation Commission, Commission for Children and Families, and the Commission for Women)
- What: coordination and information sharing
- Where: outreach via email and telephone to leadership followed by attendance at relevant commissions' monthly meeting; potentially invite representatives from these County Departments and Commissions to attend a specially designated monthly SBC business meeting
- Which: designated representatives as noted above would be contacted
- Why: to ensure information sharing and to allow SBC to be more aware of and attentive to child trafficking issues and children's needs during group homes and juvenile lock up facilities

Measurable

- How much: establish at least one contact per quarter with a relevant Commission or Department for information sharing
- How many: one contact per quarter

- How will I know when it is accomplished: SBC Chair will organize and maintain a record of quarterly outreach efforts and the results of these efforts for discussion quarterly in an SBC meeting. Different SBC commissioners will focus on outreach to different departments and commissions.

Attainable

- Requires maintaining a quarterly schedule of SBC outreach, report back and discussion quarterly at an SBC meeting.

Results-focused

- Accomplishing this goal allows the commission to ensure that the needs of children who are victims of child trafficking are addressed when completing inspections of group homes, juvenile lock-up facilities, and jails

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure goal is on track toward regular outreach with relevant County commissions and departments.

Obtain the floor plans of each LA County jail and increase coverage of inspections of all sections of each jail.

Obtain the floor plans of each LA County jail and increase coverage of inspections of all sections of each jail.

Specific

- Who: all LA County jails
- What: inspections are thorough and cover the breadth of areas of each facility
- Where: using our official list
- Which: selection based on date of last visit and findings requiring follow up
- Why: to ensure the SBC fully executes its duties as outlined in its charter:
"The members of the Commission, in visiting and inspecting jails and lockups as provided in this chapter, shall examine every department of each institution visited and shall ascertain its condition as to effective and economical administration, the cleanliness, discipline and comfort of its inmates, and in any other respects..."

Measurable

- How much: a plan of sections to be inspected would be followed at all jail inspections
- How many: all jail inspections will follow a plan of sections to visit
- How will I know when it is accomplished: SBC Chair and staff will maintain an excel spreadsheet of each facility that allows commissioners to determine selection of sections to inspect during each jail visit

Attainable

- If an excel spreadsheet or some other tracking mechanism is followed, the inspection of the jails can ensure full examination of the entirety of each institution on an annual basis.

Results-focused

- Accomplishing this goal allows the commission to ensure compliance with its own stated duties.

Time-bound

- Completion date is December 31, 2015
- Quarterly tracking of goal attainment will ensure coverage of all sectors of each jail on an annual basis.